



Minutes Parish Council – Ordinary Meeting

Date:	31 October 2022		
Place:	Whalley Old Grammar School – Whalley, Clitheroe.		
Present:	Councillors: L Street (Chair), E. Kinder, D. Chiappi and L. Dewhurst		
In attendance:	Clerk to the Council, Cllr. Birtwhistle and one parishioner.		
Meeting started:	18:30	Meeting closed:	21:30

22/128 APOLOGIES FOR ABSENCE.

There were no apologies for absence.

The meeting noted that on 19 October 2022 and due to ill health, Jean Brown had resigned from the Council. Jean had been a parish councillor for around 30 years, firstly under Wiswell PC and latterly representing Barrow. The Chair wished Jean a speedy recovery from her recent illness and thanked her for the many years of dedicated service as a councillor and as chair to Barrow Parish Council. These sentiments were echoed by all present at the meeting.

22/129 APPROVE THE MINUTES OF THE MEETING HELD ON 5 SEPTEMBER 2022 (PREVIOUS MEETING).

The minutes were approved as a correct record and signed by the Chair.

22/130 DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS.

There were no declarations of interest.

22/131 PUBLIC PARTICIPATION.

One parishioner was present and wished to speak on Agenda Item 12, which was brought forward.

22/132 FINANCE REPORT.

The Clerk submitted a report seeking approval for the accounts to date and for payments as shown in the table below.

RESOLVED THAT COUNCIL:

1. Approve the accounts to date.
2. Approve the following payments:

Payee	Description	Gross £	VAT £	Net £	Min./Ref
Parish Clerk	Microsoft 365 annual subscription	59.99	10.00	49.99	General Admin.
Cllr. E Kinder	Planter (protect from dogs)	19.00	3.17	15.83	22/101 (b)
Cllr. E Kinder	Plants and sealer for planter	20.95	0.00	20.95	22/101 (b)
Whalley Educational Foundation	Room hire for September meeting	26.00	0.00	26.00	General Costs.
Altham Parish Council	Insight on SplIDs	50.00	0.00	50.00	Sundry Expenses.
Parish Clerk	3 months expenses to 30/09/2022	292.60	0.00	292.60	Home Use/ Expenses.
Parish Clerk	3 months salary to 30/09/2022	1,872.00	0.00	1,872.00	Clerk Salary.
HMRC	3 months income tax and NI to 30/09/2022	477.78	0.00	477.78	HMRC Tax/NIC.
PM+M	Payroll services	33.30	5.55	27.75	General Admin.
Cllr. Chiappi	'Get Well' flowers for Jean Brown	54.50	0.00	54.50	Sundry Expenses.
Proludic	Spare parts for play equipment	182.28	30.38	151.90	Playing Field.
Oaklea Gardening	Monthly maintenance at Trafford Gardens plus compost and plants for plot near Barrow sign.	101.25	0.00	101.25	Contract and 22/101 (b)
RVBC	Supply and installation of spider bin at Barrow Playing Fields	347.57	57.93	289.64	22/104 (4)
Totals		3,537.22	107.03	3,430.19	

22/133 CHRISTMAS PREPARATIONS

The Clerk submitted a report seeking members views and approvals for the Council's Christmas preparations.

Members are reminded that it has become a custom to purchase a Christmas tree from a local supplier, install it on Trafford Gardens and decorate it with Christmas lights. Members were also reminded that the lights in the trees at the Barrow Brook Trade Park small roundabout (which are permanently in situ.) will also be switched on.

It was noted that the lights were scheduled to be switched on from 25/26 November to 5/6 January and between the hours of 3pm. and 11pm.

RESOLVED THAT COUNCIL:

1. Note the contents of the report.
2. Approve up to £300 for the purchase of a Christmas tree for installation on Trafford Gardens.
3. To issue a newsletter in the new year.
4. Authorise the clerk to contact local volunteers (BAG) to inform them that the parish council would make a financial contribution and support any group that wished to hold a carol service.

22/134 TREE FELLING.

The Clerk submitted a report seeking a decision on the felling of trees.

Members were reminded that in April 2022 they commissioned a survey on the health of the trees on land owned by the Council. The Survey recommended that four trees should be felled (most had Ash die back), with one tree requiring urgent attention. Members were also reminded that any decision to fell trees should be considered alongside the Council's Tree Management Policy.

COSTS:

The clerk had received a quote from a local (Blackburn) arborist. The quote for felling one large Ash tree and remove all arisings and leaving the site clean and tidy was £2,000.

RESOLVED THAT COUNCIL:

1. Note the contents of the report.
2. Authorise the clerk to seek further quotes and report back to Council.

22/135 WHALLEY EDUCATIONAL FOUNDATION

The Clerk submitted a report asking members to consider a request by the Whalley Education Foundation to provide financial assistance. After discussing the request.

RESOLVED THAT COUNCIL:

Authorise the clerk to inform the Whalley Education Foundation that the Council would like to restate its commitment to help the Foundation in any way it could, but at the current time is unable to provide financial assistance. However, should the Foundation come close to achieving the necessary funds for carrying out the improvements at the Whalley Old Grammar School and Community Centre, it may reconsider its decision.

22/136 PLANNING REPORT

The Clerk submitted a report informing members of the relevant planning applications that had been submitted since the last meeting. Members were reminded that weekly planning applications and decided lists of planning applications are available to view on the RVBC website by using the link below:

https://www.ribblevalley.gov.uk/weekly_lists

RESOLVED THAT COUNCIL:

Note the contents of the report.

22/137 WORKING GROUP UPDATE

The Chair of the Parishioner Consultation Working Group submitted a report updating members on the activities of the Group.

Members were reminded that at their meeting on 4 April 2022 they agreed to consult with parishioners to ensure their views could be reflected in the Council's decision-making process and agreed to set up a Working Group that would consider how best to consult with parishioners. The first meeting of the Working Group was held on 28 July 2022 where the Group nominated Councillor E. Kinder as Chair.

RESOLVED THAT COUNCIL:

1. Note the contents of the report.
2. Request the Clerk to print additional questionnaires for issue to the residents of the Redrow estate and for distribution to customers of the Bay Horse Inn. (Note: Cllr Birtwhistle agreed to distribute the questionnaires to the Redrow residents.)
3. Authorise the Clerk to remove the requirement for the input of an email address on the online questionnaire.
4. Postpone the submission of a revised Action Plan until the January 2023 meeting.
5. Request Councillor Dewhurst to setup a Facebook page with links to the Council's website.

22/138 UPDATE FROM PREVIOUS MEETINGS

The Clerk submitted a report updating members on actions from previous meetings. In addition, members provided verbal updates on matters they had been involved with since the previous meeting and discussed actions going forward.

RESOLVED THAT COUNCIL:

1. Note the contents of the report.
2. Agree to provide £100 to Barrow Primary School to thank the children and teachers for helping with the design of a Barrow Parish crest.
3. Agree to purchase items to the value of up to £275 to commemorate Remembrance Sunday.

22/139 BARROW BROOK LODGE.

A parishioner raised issues regarding the lodge at Barrow Brook, including the state of the banking adjacent to Middle Lodge Road, and the concerns residents had that water could overflow the banking and flood the road during heavy rain, as had previously happened.

RESOLVED THAT COUNCIL:

1. Note the concerns of the parishioners.
2. Agree to liaise with LCC (who were scheduled to be on site within the next few days) and report back to the residents.

By Virtue of paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972, the press and public were excluded from the next agenda item.

22/140 BURIAL COMMITTEE

Members discussed the nomination of parish councillors to sit on the Burial Committee.

RESOLVED THAT COUNCIL:

1. As an interim provision, agree to send at least one councillor to Burial Committee meetings.
2. Agree that any new parish councillor will be the Council's nominee to the Burial Committee.

22/141 FUTURE MEETINGS

The next meeting will be held on January 30, 2023, starting at 6:30pm.

Signed by Chair:



Date:

05/12/22